ARTHUR FRIEDHEIM LIBRARY

FRIEDHEIM COMMUNITY BORROWERS

Arthur Friedheim Library
Peabody Institute
1 E. Mt. Vernon Place
Baltimore, MD 21202-2397
(667)208-6655 (circ desk)
Fax (410) 685-0657
www.musiclibrary.peabody.jhu.edu
aflicirc@peabody.jhu.edu

Hours (during term):
Mon-Thurs  8:00a-10:00p
Friday     8:00a-6:00p
Saturday   10:00a-6:00p
Sunday     1:00p-10:00p
See library home page for special hours
Welcome Friedheim Community Borrower!

Registering: Friedheim Community Borrowers are eligible to borrow materials from the Arthur Friedheim Library for $100.00/year. We will add your borrower information to our patron database and give you a Friedheim borrower card. We will also include you on our mailing list for special events.

Finding: Our catalog is available on the web at https://catalyst.library.jhu.edu/. You can also get to the catalog through our home page at www.musiclibrary.peabody.jhu.edu. Ask for help if you need it! If an item is already checked out, you can request to be notified when the item returns. We will show you how.

Borrowing: You may borrow up to five books/scores (one month, three renewals), ten DVD/VHS (seven days), and ten CDs/LPs (seven days) at any one time. Make sure that you know your due dates. You can renew in person, with or without the item; by phone (667)208-6655; by email to aflcirc@peabody.jhu.edu; or online at https://catalyst.library.jhu.edu (click “Account” and log in with your barcode and pin).

Responsibility: Borrowing is a courtesy extended to you by the Friedheim Library. We expect our Community Borrowers to observe this courtesy by returning materials when they are due.

Recalls: Occasionally an item that you have out will be recalled for use by another user. You will have ten days in which to return it.

Overdues: Overdue fines are $.25/ day, max $15.00 for books/scores; $1.00/day, max $15.00 for AV materials. You will be blocked from borrowing when any item becomes overdue, or when fines and fees total $10.00 or more. Items not returned within 52 days of the due date will be considered lost, and you will be billed for the lost items. The library accepts payment with cash, credit, or check. Payment can be made in person at the front circulation desk in the library; by phone (credit); or by mail to the address on the front of this brochure.

Other libraries: Borrowing is limited to the Friedheim Library and does not extend to the Ensembles Library, the George Peabody Library, other Hopkins libraries, or to Interlibrary Loan. You may purchase separate borrowing privileges at other Hopkins libraries.

Notices: You will receive emailed overdue, recall, and hold notices. You may change your email address by going to your account in the library catalog at https://catalyst.library.jhu.edu and click on “Account”.

Incomplete Returns: If you borrow a score with parts or a CD with discs, you are responsible to return all of the parts/discs. If you cannot return all the parts/discs, you will be charged the full replacement cost of the item.

Questions? If you have any questions, please call Emily Joseph, Circulation Manager at (667)208-6657 or email aflcirc@peabody.jhu.edu